

**Reed, Angel**

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**From:** Harrigan, Sandra  
**Sent:** Wednesday, April 23, 2008 3:46 PM  
**To:** Spurlin.Steve@epamail.epa.gov  
**Cc:** okstel.georgia@epa.gov; spady.janice@epa.gov; 'walker.darryl@epa.gov'; 'Jones.Katrina@epamail.epa.gov'; Johnson, Andy; Reed, Angel; Draper, Chris  
**Subject:** TTEMI-05-003-0044 Clinton Smelter/Magnet Mills - START III Staffing Plan  
**Attachments:** TTEMI-05-003-0044 - Clinton Smelter-Magnet Mills - START III Staffing Plan.pdf

Dear Mr. Spurlin:

To meet the requirements of the Superfund Technical Assessment and Response Team (START) III Contract No. EP-W-05-054, Tetra Tech, Inc. (Tetra Tech) is submitting this staffing plan for the Clinton Smelter/Magnet Mills Site, Technical Direction Document (TDD) No. TTEMI-05-003-0044, signed by Tetra Tech on 04/21/08. Tetra Tech requests approval of this plan via return e-mail to Sandra Harrigan.

Please contact me at (678) 775-3088 if you have any questions regarding this staffing plan.

Sincerely,

**Sandra Harrigan | Project Manager**  
**Direct: 678.775.3088 | Cell: 678.773.5428**  
**Fax: 678.775.3138**  
[sandra.harrigan@ttemi.com](mailto:sandra.harrigan@ttemi.com)  
**Tetra Tech EM Inc.**  
**1955 Evergreen Boulevard | Building 200, Suite 300**  
**Duluth, GA 30096 | [www.tetrattech.com](http://www.tetrattech.com)**



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April 23, 2008

Dear Mr. Spurlin:

To meet the requirements of the Superfund Technical Assessment and Response Team (START) III Contract No. EP-W-05-054, Tetra Tech, Inc. (Tetra Tech) is submitting this staffing plan for the Clinton Smelter/Magnet Mills Site, Technical Direction Document (TDD) No. TTEMI-05-003-0044, signed by Tetra Tech on 04/21/08. Tetra Tech requests approval of this plan via return e-mail to Sandra Harrigan.

**Project Manager Staffing.** Tetra Tech proposes Sandra Harrigan, as the Tetra Tech START III Project Manager. Sandra's experience and labor classification meet the needs and project technical requirements specified in the TDD and clarified through communication with the Task Monitor.

**Project Site Manager Staffing.** Tetra Tech proposes Chris Draper, as the Tetra Tech START III Site Manager. Chris' experience and labor classification meet the needs and project technical requirements specified in the TDD and clarified through communication with the Task Monitor.

**Proposed Core Staffing.** Based on Tetra Tech's review of the project scope of work, requirements set forth in the TDD, and communication with you, Chris Draper will attend the scoping meeting and site visit. Proposed personnel are listed below according to labor classification and project role to initiate site activities. Also, additional personnel will be utilized as appropriate to meet the specified requirements for the TDD.

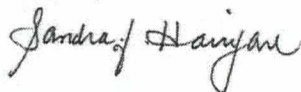
LABOR CLASSIFICATION	FIELD OR NON-FIELD	PROJECT ROLE	NO. OF PERSONNEL	FOR FIELD PERSONNEL ONLY		
				HOME OFFICE	MODE OF TRANSPORTATION	JUSTIFICATION <sup>a</sup>
Principal Professional	Non-field	Project Manager	1	Duluth, GA	NA	NA
Senior Scientist	Field and Non-field	Site Manager	1	Nashville, TN	Rental car	Most effective means of transportation
IT Technician or Junior Scientist	Field and Non-field	Sampling activities and GIS Support	1	Nashville, TN	Rental car	Most effective means of transportation

a = This column addresses justification for using personnel from offices other than the closest one to the project site, and for using rental vehicle, personal vehicle, air, or boat modes of transportation.

NA = Not Applicable

If you have questions or comments regarding this staffing plan, please contact me at (678) 775-3088. Thank you!

Sincerely,



Sandra Harrigan  
START III Project Manager